



Monsignor McClancy Memorial High School

2021-2022

Conducted by

The Brothers of the Sacred Heart

71-06 31st Avenue

East Elmhurst, New York 11370

Tel. (718) 898-3800

www.Msgmclancy.org

Regular School Day Schedule

Time	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
8:25-9:03	A	H	B	H	C	H	A	H
9:05-9:15	HOMEROOM							
9:17-9:55	B	A	C	B	A	C	B	A
9:57-10:35	C	G9	F9	E9	D9	C9	B9	A9
10:37-11:15	D	G	F	E	D	G	F	E
11:17-11:55	E	D	G	F	E	D	G	F
11:57-12:35	F	E	D	G	F	E	D	G
12:37-1:15	G	F	E	D	G	F	E	D
1:17-1:55	H	B	A	C	B	A	C	B
1:57-2:35	H9	C	H	A	H	B	H	C

Liturgy or Assembly Schedule

Time	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
8:25-9:00	A	H	B	H	C	H	A	H
9:02-9:08	HOMEROOM							
9:10-10:15	LITURGY OR ASSEMBLY							
10:18-10:53	B	A	C	B	A	C	B	A
10:55-11:30	D	G	F	E	D	G	F	E
11:32-12:07	E	D	G	F	E	D	G	F
12:09-12:44	F	E	D	G	F	E	D	G
12:46-1:21	G	F	E	D	G	F	E	D
1:23-1:58	C	B	A	C	B	A	C	B
2:00-2:35	H	C	H	A	H	B	H	C

Early Release/Remote Learning Schedule

Time	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
8:25-9:01	A	H	B	H	C	H	A	H
9:03-9:09	HOMEROOM							
9:11-9:47	B	A	C	B	A	C	B	A
9:49-10:25	C	B	A	C	B	A	C	B
10:27-11:03	D	G	F	E	D	G	F	E
11:05-11:41	E	D	G	F	E	D	G	F
11:43-12:19	F	E	D	G	F	E	D	G
12:21-12:57	G	F	E	D	G	F	E	D
12:59-1:35	H	C	H	A	H	B	H	C

September 2021

Sun

Mon

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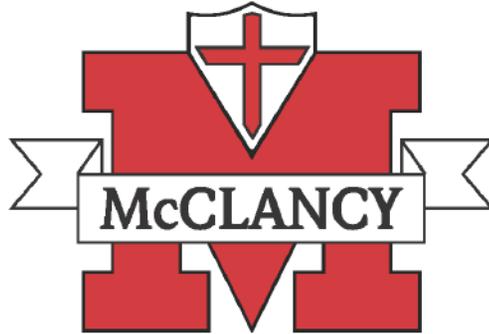
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			1 Brothers of the Sacred Heart Month Faculty Professional Day	2	3	4
5	6 Labor Day No Classes	7 Freshman Orientation and Pictures Uniform required	8 Sophomore Orientation and Pictures Uniform required	9 Junior Orientation and Pictures Uniform required	10 Senior Orientation Uniform required	11
12	13 First Full Day for all Students	14 Freshman Parent Night—6:30 p.m.	15 Dress Down Day for Parents Club	16	17	18
19	20 Sophomore and Junior Parent Night 6:30 p.m.	21	22	23	24	25
26	27	28	29	30 Brothers of Sacred Heart Founders Day Liturgy Assembly Schedule		



Monsignor McClancy Memorial High School

71-06 31st Avenue
East Elmhurst, N.Y. 11370
Telephone - (718) 898-3800

Mission Statement

Monsignor McClancy Memorial High School, guided by the traditions of the Brothers of the Sacred Heart in partnership with the family, provides young people a high quality Catholic education in a safe environment," a sanctuary," where each student is known, valued, and treasured, in order to meet the challenges of life in our rapidly changing world.

History

Monsignor McClancy is located in East Elmhurst, New York. The school and property are owned and operated by the Brothers of the Sacred Heart, who have been active in American education since 1846 when they arrived in Mobile, Alabama, from Lyons, France. With roots in the South this religious congregation of men grew throughout the States and had its greatest flowering in Canada and the Eastern States. At present there are more than 2,000 Brothers in North America and in missions around the globe serving in the ministry of education.

Monsignor McClancy High School was opened in 1956. The Brothers named the school in memory of Monsignor Joseph McClancy, former Superintendent of Schools for the Diocese of Brooklyn, who had given much encouragement to the Brothers' work in education until his death in 1954.

October 2021

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					1 Graduation Fee Due \$375.00	2
3	4	5	6	7 Faculty Meeting 2:40 p.m.	8 Open House Set-up Early Release 1:35 p.m.	9 Open House 9:00 –12:00 noon
10	11 Columbus Day No Classes	12 Progress Report Grades Due	13 Senior Picture Day PSAT Day for Freshmen, Sopho- mores, and Juniors	14 School Spirit Student /Faculty Volleyball Game Early Release 1:35 p.m. Progress Reports Posted on the Portal	15	16
17	18	19	20	21	22	23
24	25	26	27 Honor Society Induction Ceremony 7:00 p.m.	28	29 Jim Michelini Memorial Walk-a-thon	30
31						

**BY REGISTERING AT MONSIGNOR McCLANCY MEMORIAL HIGH SCHOOL, PARENTS AND STUDENTS CONTRACT
WITH THE SCHOOL AND
THEREBY AGREE TO ABIDE BY AND SUPPORT THE GUIDELINES, RULES AND REGULATIONS OF THE SCHOOL.**

Holistic Perspective

Don't forget the young people whom you are training and who in the world will forget neither the lessons you have taught them, nor your own virtue, though right now they might not seem to be all that you would like them to be. They are retaining more than you think. Should they ever become parents, ah! How much better will they be able to bring up their children! Good is constantly being done thanks to your ministry, in spite of what you might say.

(Father André Coindre, May 15, 1823)

Hopes for our Graduates

We are confident that based on their experiences as students in a Brothers of the Sacred Heart school, our graduates are becoming well-rounded, faith-filled, self-disciplined, compassionate, and academically prepared men and women who respond to God's love.

As a result of our emphasis on holistic education, we hope our graduates are well-rounded young people who:

- are aware of their own gifts, talents, and limitations
- recognize the need to continue their own spiritual, psychological, emotional, social, intellectual, and physical growth
- respond to God's call to be balanced, compassionate adults.

Because of our emphasis on spiritual growth and religious values, we hope that our students graduate with:

- a strong belief that God loves them
- a willingness to respond to Jesus' directive to love one another
- a commitment to compassion, justice, and service
- a desire for a deeper relationship with God through prayer
- an intentional integration of faith and daily life
- an understanding of the teachings and traditions of the Catholic Church
- a willingness to become active members in their local church communities.

Because of our efforts at firm and friendly discipline, we hope that our graduates:

- have developed self-discipline that guides their actions
- are sensitive and respond with compassion to the limitations of others
- have respect for authority and for persons for whom they are responsible
- approach relationships with fairness, mutual trust, and cooperation.

Because of the caring nature and personal attention given to our students, we hope our graduates:

- genuinely care for others
- value themselves and others as unique children of God
- nurture positive relationships and build community.

As a result of our commitment to academic excellence, we hope our graduates:

- are intellectually curious
- are prepared to meet the academic demands of college and work
- strive to reach their intellectual potential
- use their intellectual gifts to serve others more effectively and generously.

November 2021

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	1 All Saints Day Holy Day No Classes	2 Liturgy for All Souls Day Assembly Schedule	3	4 Faculty Meeting 2:40 p.m.	5	6 TACHS Test
7	8 1st Quarter Exams	9 1st Quarter Exams	10 1st Quarter Exams	11 Veterans Day No Classes	12 1st Quarter Exams	13
14	15 1st Quarter Grades Due 2nd Quarter Begins	16	17 Report Cards Posted on the Portal Dress Down Day for Veterans	18 Parent/Teacher Interviews 6:30–8:30 p.m.	19 Toy Drive Begins	20
21	22	23 Thanksgiving Liturgy Assembly Schedule	24	25 Thanksgiving Day No Classes	26 Thanksgiving Recess No Classes	27
28	29 Classes Resume	30				

Respect

“I have come to bring fire to the earth, and how I wish it were blazing already.” (Lk 12:49) This ardent desire of Jesus can only enkindle our hearts and excite our zeal. The love for our brothers and for the young people entrusted to us, then, radiates from Jesus’ love for us. Our dedication to others, marked by respect, pardon, and unconditional love, will be a sign to them of the compassion of Christ. (Brothers of the Sacred Heart Rule of Life #118 Love of Neighbor)

Respect Towards Teachers

Teachers are in a supervisory position. Students are expected to show teachers respect. This allows teachers to teach and students to learn

Policy on Cheating and Plagiarism

Trust, honesty and integrity are necessary for effective education; therefore, any form of academic dishonesty is unacceptable. Although there are various forms and degrees of cheating and plagiarism, each of which will incur academic and possible disciplinary penalties, any student involved in plagiarizing a term paper or cheating on a quiz or exam is subject to disciplinary action along with severe academic penalties. Any repeated offenses in these areas will be reviewed by the Administration.

Missionary Spirit

I see in the large cities of the Kingdom, young modest people who are led to visit these prisons. I remember them, their serious exterior, their posed attitude, their happy faces and serene demeanor which are their distinguishing features and which form a striking contrast to the hideous face of the incredulous young people within. They approach. The locks open with great noise; it opens into a dark dungeon. I hear the noise of the chains as they move and I see an unfortunate one stretched out on the straw, raising his shackles; he thought perhaps that it was the visit of a dour guard obliged to ensure his discomfort. The person fears his presence. But he notices that they are angels of peace that are visiting him. Then joy is reborn on his face. Life flows in his veins, he smiles, he hopes, he has a moment of happiness. He kisses the hand of his benefactors and it pains him to see them leave.

(Father André Coindre, Notes de Prédication, p. 85)

Campus Ministry

Campus Ministry touches on the spiritual side of a student’s development. Campus Ministry is about “opening hearts to Christ through prayer, fellowship and service” In practical terms, students are invited to offer service here in the school, in the community, and in the parish. Students volunteer at food pantries, parishes, summer camps, school liturgies, and after-school programs. McClancy students have always been characterized by their willingness to get involved, to serve; they want to help. Throughout the year, service opportunities will be announced especially those sponsored by the school. This way any student wishing to take part will have the opportunity to sign up. Students are encouraged to serve at their home parishes, former schools, or in local community projects.

Retreat Program

We provide retreat experiences on each level, helping students to recognize more about themselves and their relationship with God. Themes are presented to affirm and challenge their growth by exploring the concepts of community, giftedness, and leadership. The senior retreat emphasizes preparation for life after high school. To accommodate as many students as possible, retreats range from one-day to over-night experiences at nearby retreat houses.

December 2021

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			1	2 Faculty Meeting 2:40 p.m.	3 Toy Drive Ends	4
5	6	7	8 Immaculate Conception Holy Day No Classes	9 Advent Reconciliation	10	11
12	13 Progress Report Grades Due	14	15 Progress Report Posted on the Portal Dress Down "Pajama Project"	16	17 Advent Christmas Liturgy Assembly Schedule	18
19	20 Christmas Recess	21 Christmas Recess	22 Christmas Recess	23 Christmas Recess	24 Christmas Recess	25 Christmas Day
26	27 Christmas Recess	28 Christmas Recess	29 Christmas Recess	30 Christmas Recess	31 Christmas Recess	

National Honor Society- Brother Martinian Chapter

Membership in the Brother Martinian Chapter of the National Honor Society is based on the four ideals of scholarship, leadership, service, and character. Students who are eligible are carefully considered for the selection into the Chapter by our Faculty Council and approved by the Administration.

Once selected, members have the responsibility to continue to demonstrate the four ideals of scholarship, leadership, service, and character. The purpose of the National Honor Society shall be to reward and promote enthusiasm for scholarship, a commitment to render service, effective leadership, and develop character in the students here at Monsignor McClancy High School.

Tutoring by members of the National Honors Society

Morning tutoring sessions by members of the National Honor Society take place twice a week throughout the school year. Tutoring begins at 7:50 until 8:25 am.

Student Council

The Student Council at Monsignor McClancy High School plays an important role in the school community. They work with the student body, faculty and administration to foster positive changes in the school. The Council also works to promote school spirit throughout the year. This is done at the Brother Arnold Basketball Tournament, our school spirit days and at our student faculty volleyball, basketball and softball games. Lastly, the Student Council works with several charities and causes to help those in need. Funds and items are raised in various ways such as, dress down days, the Thanksgiving Troop Drive, the Christmas Toy Drive, and our Annual Blood Drive. The Student Council is open to students at all levels who demonstrate a willingness and a desire to give the time needed to make a positive difference in the lives of those in the school and outside community.

Personal Attention

You tell me that you are not without anguish as you see that things are going badly. My dear friend, badly is hardly the word when there is such a depth of good at the heart of your work. It is true that things are not perfect. But the Lord alone is perfect, and even his works, however glorious, lie always on the edge of the abyss. God made the world in six days to teach us that it takes time to achieve anything worthwhile, and that things never go as well in their infancy as when they attain full maturity. How many spring blossoms produce no fruit at all! The sower must content himself with the harvest which God sends him, even if it is not as good as the one he had hoped for, and even if it means that he has to content himself with the barest essentials. (André Coindre, May 15, 1823)

Gradebook Program

Monsignor McClancy utilizes Gradebook, which is a website that enables teachers to post daily assignments, submit grades and communicate directly with students and parents. All teachers have a school email address. Gradebook helps improve communication between parents, teachers, and students.

Progress Reports and Report Cards

The school year is divided into four marking periods (quarters) ending in November, January, March, and June. Progress reports are issued to students at mid-quarter and should be considered an estimate of the student's progress. It is an excellent opportunity for parents and students to evaluate progress or lack of it at that point, and to improve performance before report cards are issued. Report cards are issued at the end of each marking period and will be available electronically.

Honor Roll

Principal's List 96.5 or better

First Honors 93.5- 96.4

Second Honors 89.5-93.4

January 2022

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Sat

						1 New Year's Day
2	3 Food Drive Begins Classes Resume	4	5	6 Epiphany Liturgy Assembly Schedule Faculty Meeting 2:40 p.m.	7	8 Alumni Basketball Games
9	10	11	12 Dress Down Day "Anchor Club"	13	14	15
16	17 Martin Luther King, Jr. Day No Classes	18	19	20	21	22
23	24	25 2nd Quarter Exams Regents Exams	26 2nd Quarter Exams Regents Exams	27 2nd Quarter Exams Regents Exams	28 2nd Quarter Exams Regents Exams	29
30	31 2nd Quarter Grades Due/ 3rd Quarter Begins					

All students must take the Regents exam in any Regents course they are enrolled in, even if they have passed a Regents exam in the subject before. The exam is considered part of the course, so failure to take the Regents exam at the course's conclusion will result in grade of "Incomplete" and the student will not receive course credit which may jeopardize graduation. The Principal has sole discretion to grant an exception to this policy for good cause, such as death in the family or serious illness documented by a doctor's note. Students who fail a Regents examination required for graduation are required to take that examination the next time it is offered in New York State, including the August administration of such tests.

AP Exams- Students enrolled in an Advanced Placement course must take the Advanced Placement examination for that course and pay the National AP fee set by the College Board. Students who do not take the required AP examination will receive a grade of "Incomplete" and the student will not receive course credit which may jeopardize graduation. The Principal has sole discretion to grant an exception to this policy for good cause, such as death in the family or serious illness documented by a doctor's note.

Bookstore

The bookstore is located in the cafeteria for the convenience of the students. The bookstore is open before the start of the school day and during lunch periods. The bookstore will have Physical Education uniforms, uniform polo shirts, school supplies, and school spirit items available for purchase.

New York State Textbooks

Textbooks are loaned to students and are property of New York State. Students are responsible for textbooks checked out to them. If copies are lost, stolen, or damaged, a fine must be applied based on the current market value. To help prolong the life of the book all textbooks must be covered always. The student's name must be written in ink on the front inside cover in the space provided. At the end of the year all textbooks must be returned and/or all fines paid to the finance office.

School Policies and Procedures

Attendance Policy

Attendance is taken at the beginning of every academic period and during homeroom. The attendance is submitted to the Main Office each period where it is properly recorded throughout the day and compared to the master attendance list.

Absences

Whenever a student is absent, the following procedure must be followed:

The parent must call the school between 7:45 a.m. to 10:00 a.m. each day of the absence.

Upon return to the school, the student must bring a dated, signed note from the parent that includes the date(s) and reason for the absence. This note must be brought to the Main Office before 8:27 a.m.

Students who are absent are prohibited from participating in extracurricular activities that day.

If the school fails to receive a call from a parent on the day of the absence, or the student fails to bring the absent note when they return, a short detention must be served.

New York state permits absence from school only for the following reasons: student illness, an illness or death in the immediate family, impassable roads, religious holidays, required court attendance, quarantine, attendance at a health clinic and remedial health treatment.

February 2022

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		1	2	3 Faculty Meeting 2:40 p.m. Parent/Teacher Interviews 6:30-8:30 p.m. Blood Drive	4	5
6	7	8	9 Dress Down Day for Heart Health	10	11 Food Drive Ends	12
13	14	15	16	17	18	19
20	21 Presidents' Day Mid-Winter Recess	22 Mid-Winter Recess	23 Mid-Winter Recess	24 Mid-Winter Recess	25 Mid-Winter Recess	26
27	28 Classes Resume					

Excessive Absences

If the number of absences becomes excessive, the school will require a parent come in to discuss the situation and the possibility of failures should the condition worsen. Moreover, the school, in an effort to help each student academically, may require a doctor's note for future absences exceeding **10** days. In unusual circumstances, for good cause shown and at his discretion, the Assistant Principal of Discipline may grant an exception to this policy. Students with a pattern of frequent absence are subject to Administrative review.

Students absent more than **20** days will not receive any academic credit for the school year and will be required to withdraw immediately from the school. In unusual circumstances, for good cause shown and at his discretion, the Principal may grant an exception to this policy. All school days are important, including early dismissal and assembly schedule days. Our calendar is published so that families can plan vacations during times that school is not in session. **Extending regular school vacations to lengthen family vacations impedes the educational process, and therefore, we discourage this practice.**

Release from School

Early dismissal from school are for **EMERGENCY SITUATIONS ONLY**. At such time, Parent/Guardian **MUST** come in to sign student out in the main office. If any student has an Early Dismissal during the quarter, the time missed from class will be considered an absence from such classes, and will be counted toward quarterly absent total for such classes. Any pattern of Early Dismissal requests will be reviewed by Administration and will be discussed with parent and student. The Administration will consult with both student and parent when a pattern of lateness/early dismissal/absences occurs.

Unless illness prevails, only the school can grant permission for release from school.

All parental notes for early release must be brought to the office before 8:27 a.m. Requests for anticipated absences must be made a few days in advance.

The school may occasionally release students from their last period if their regular class teacher is absent.

If a non-custodial parent does not have the right to pick up or release their child from school, the school must be informed of this fact and a notarized copy of the custody agreement stating such must be sent to the office.

Underclassmen attending the Senior prom as guests must attend school the day of the prom. They may leave after a minimum of 3 classes have been attended. A note must be provided a few days in advance by a parent/guardian acknowledging their permission to dismiss the child to attend the prom.

Illness during School

Students who become ill during the day must report to the Main Office to obtain a nurse pass. All students who become ill should see the nurse prior to parents being notified or arrive. They may be released only to the parent or a parental designee. If the student is absent on the following day, then the normal absence procedure must be followed.

Lateness

A student is considered late if they are not in their 1st period classroom before the 8:30 a.m. bell. Any student who is late must obtain a late pass from the Main Office before being admitted to their appropriate classroom, and must report for detention that afternoon. Excessive lateness will require a parental interview. Intentional lateness will warrant suspension.

Doctor's and Dentist's Appointments

In general, these appointments should be scheduled for after school hours. However, written requests for these appointments which require the release from the school must be presented to the Main Office before 8:27 a.m.

Policy on Truancy and Cutting

Any student found truant or cutting a class or classes will be subject to one or more penalties imposed by the school and parents will be notified. Moreover, any recurring behavior in this matter may result in suspension or expulsion.

College Appointments

Written parental requests for college appointments and notification from colleges regarding the Placement Test must be brought to the **College Guidance Office** and the **Main Office 2 days in advance**.

Only seniors are given time off for college appointments.

Medical Physicals for college requirements must be scheduled on the student's own time.

ASVAB tests are to be scheduled on the student's own time.

March 2022

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		1 Freshman Registration for 2022-2023 Classes Matriculation Fee Due \$250.00	2 Ash Wednesday Liturgy Assembly Schedule Ash Wednesday	3 Sophomore Registration for 2022-2023 Classes Faculty Meeting 2:40 p.m.	4 Junior Registration for 2022-2023 Classes	5 Spring Sports Begin
6	7 Progress Report Grades Due	8 Junior Parents College Night 7:00 p.m.	9 Progress Report Posted on Portal Lenten Dress Down	10	11	12
13	14	15	16	17 Faculty Spirituality Day No Classes	18 St Joseph Day Liturgy Assembly Schedule Talent Show 7:00 p.m.	19
20	21 School Spirit Week	22	23	24 Lenten Reconciliation Student/Faculty Basketball Game Early Release 1:35 p.m.	25	26
27	28	29	30	31 Drama Production		

School Closing

If because of severe weather conditions the school must be closed, announcements will be made through our **AdminPlus** program, posted on our websites and social media accounts. If there are no announcements, school will be open as usual and all students are to be present

Please do not call the school for this information

Working Paper Information

For the student and parent's convenience, working papers are issued each day in the Main Office. Four items are needed:

An application which is available in the Main Office

A copy of the student's birth certificate

A copy of the student's social security card

A doctor's note stating that the student is "Able to Work" or "Fit for Employment". No time off from school will be given to obtain working papers.

Motor Vehicle Information

Driver's Education is offered in the Fall and Spring Semesters.

Applications for the written test and road test are available in the Main Office. The written test is a "walk-in" test. No time off from school will be given to take the written test.

To obtain release from the school for the road test, the student must present the office with written approval from home and proof of the date and hour of the test (one day in advance).

General Conduct

Open Heart

The heart of Jesus has loved you more and still loves you more than you could ever hate him. This heart died, yes, he died for you who do not want to live for him. Let us all turn again towards that heart, there in the tabernacle, hidden, alone, waiting for you. He is praying to his Father, now at this very instant when you are hesitating about giving yourselves to him. His heart is there, full of tender love.

(Sample from Oratorical Notes of Father André Coindre on *The Heart of Jesus*)

Students are required to conduct themselves properly at all times in class, in the cafeteria/mall during lunch periods, between periods and in the halls. They must refrain from cursing, loud talking, screaming, running and loitering. When in the cafeteria, students are to keep the cafeteria line orderly and they are to clean up their places and push in their chairs when finished. Every student who is a member of an athletic team or extracurricular activity represents the school. If that student's behavior is deemed unacceptable they can lose the right to represent the school in the above capacity either temporarily or permanently.

Conduct Off-Campus

It is not our desire to say what limits or freedoms your parents/guardians may set for you. Nevertheless, there are times and places in which your off-campus or online behavior might threaten or impact the school community and environment. In all such cases, your behavior is definitively the jurisdiction of Monsignor McClancy Memorial High School. After due consideration of circumstances and factors involved, we may take appropriate disciplinary action. Any violation of civil or criminal law would make you subject to corrective action, including possible suspension and/or dismissal.

Expectation to Respect the Law

Any unlawful act taking place on school grounds, or trains and buses coming to and from school, or whenever the student is in a position where their conduct is detrimental to the image of the school (vicinity of the school, field trips, athletic events, school trips, social media) not only makes the student subject to penalties which the courts and other authorities may prescribe, but will also result in penalties imposed by the school.

Vandalism

Any student defacing school property or involved in graffiti on or around the school grounds will be subject to penalties imposed by the school.

Gambling

Gambling for personal gain or engaging in any activity associated with gambling (dice, cards etc...) is not permitted in school or on school grounds. Items will be confiscated and disciplinary action will be taken.

April 2022

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					1 Drama Production	2 Drama Production
3	4 3rd Quarter Exams	5 3rd Quarter Exams	6 Lenten Dress Down 3rd Quarter Exams	7 Faculty Meeting 2:40 p.m. 3rd Quarter Exams	8 3rd Quarter Ends 4th Quarter Begins Drama Production	9 Drama Production
10	11 3rd Quarter Grades Due	12 Report Cards Posted on the Portal	13 Holy Week Liturgy Assembly Schedule	14 Holy Thursday Easter Recess	15 Good Friday Easter Recess	16
17 Easter Sunday	18 Easter Recess	19 Easter Recess	20 Easter Recess	21 Easter Recess	22 Easter Recess	23
24	25 Classes Resume	26	27	28	29	30 President's Dinner Russo's By The Bay Placement Test For Class of 2026 9:00 a.m.

Respect for Property

The school does not assume responsibility for personal property that is lost or stolen. However, it will investigate the situation to the fullest extent.

- 1) The parents or guardian of any student involved in the above will be notified and must appear in the school.
- 2) The student responsible will make restitution.
- 3) The student responsible will be subject to severe penalties imposed by the school and administrative review.

Presence at Wrongdoing

If you are present when behavior contrary to the spirit of sanctuary is evident (such as fighting, smoking, vandalism, use of alcohol or other drugs, etc.), you have the obligation to remove yourself immediately from the situation. Otherwise, you share in the guilt and in the consequences related to such misbehavior. The consequences may include, but are not necessarily limited to, suspension and/or dismissal.

Conduct at Assemblies, Fire Drills and Crisis Drills

Students are to move when signaled and are to sit in the designated areas. Once there, they must refrain from loud talking, screaming, stamping feet, and/or any other type of disturbance. A fire drill plan is posted in each room. Silence is to be maintained throughout the duration of the drill and the students are to move quickly without running.

Lockers

Each student is assigned a locker for books and personal belongings. Lockers should be neat; nothing may be attached to the outside of the locker. Nothing may be attached to the inside of the locker that cannot be removed at the end of the year. The locker should always be kept locked with a school issued combination lock. School combination locks may be purchased at the bookstore. Physical Education lockers are available for students to store valuables while in Phys. Ed. class. Only our own school combination locks are to be used on the school lockers, all other locks will be removed. School officials may check lockers at any time. Students are held responsible for the condition of their lockers and are subject for reimbursement to the school for damages.

Food/Beverage

Students may eat and drink **ONLY** in the Cafeteria or the Mall. Food (including candy) and drinks are not permitted outside of these areas in the school building. Students are not permitted to walk around school while holding any beverages. Students are to remain in the Cafeteria or the Mall during the entire lunch period unless directed otherwise. Gum chewing is not permitted at any time in the building.

Prohibited Access Areas

Students are not permitted in the custodian office, faculty room or above the 3rd floor for any reason. Students are not permitted to roam or loiter in the halls.

Parking Lot Access

Students are **NOT** to park their vehicles on school grounds during school hours. There will be a \$50.00 fine for students found in violation of this policy. Also, the vehicle will be towed at the owner's expense.

Smoking/Vaping

In compliance with the administrative code of the City of New York, smoking is not permitted in the school building or on the school grounds. The use of any tobacco product is prohibited anywhere on the school grounds, inside or outside the building. The school further forbids smoking within the vicinity of the school property, and at any school-sponsored activity. Possession of paraphernalia including e-cigarettes, vape pens, and related devices or accessories, which could be used for drug use, is strictly prohibited always. Any student found possessing vaping paraphernalia or using a device, will be referred to the Assistant Principal of Discipline and may be subject to dismissal (see Drug Policy).

May 2022

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Fri

Sat

1	2 AP US Government and Politics Exam	3 AP Psychology Exam	4 School Spirit Day Student/Faculty Softball Game Early Release 1:35 p.m. AP English Exam AP Computer Science Exam	5 Faculty Meeting 2:40 p.m. Liturgy for National Day of Prayer Assembly Schedule	6 Class of 2022 BBQ No Classes AP US History Exam AP European History Exam	7
8	9 Senior Exams	10 Junior Parents College Night 7:00 p.m. Senior Exams	11 Senior Exams	12	13	14
15	16 Mini Session Begins	17	18 Dress Down Day for Stroke Awareness	19	20 Senior Prom	21
22	23	24	25 Junior Ring Ceremony 7:00 p.m.	26 Ascension Thursday No Classes	27 Brothers of the Sacred Heart Day No Classes	28
29	30 Memorial Day No Classes	31				

Rules and Regulations

Compassion and Trust

“Well then, our God needs soldiers who can endure the weariness of the day-to-day even more than He needs contemplatives who only honor Him with their lips! Sword in hand, zeal for His glory, a desire to save, to teach, to edify one’s neighbor, this is what our God loves above all.” (Father André Coindre, May 15, 1823)

Our goal of making Monsignor McClancy Memorial High School a sanctuary where you can grow and flourish to your full potential means we need your help in creating an environment free from all influences that are a danger to you. We want the McClancy campus to be alcohol-free, tobacco-free, drugfree, litter-free, free of obscenity, free of violence, free of bullying and harassment and free from all types of dishonesty. A place free from all those negative influences is rare indeed. We want McClancy to be one of those rare places so that you can begin to feel not just free from evil things but freed to accomplish good and positive things: new friendships, challenging activities, expression of your faith, excellence in your studies, good example to others, compassion for the needy and honesty in all things.

We know you make mistakes and occasionally go out of bounds, but it is our hope to correct you by giving you firm and fair disciplinary consequences in keeping with our desire to make McClancy a sanctuary for you. We will insist that you behave in a way consistent with McClancy’s mission of being a sanctuary. Your conduct, therefore, must contribute to:

- meeting your personal and academic needs as well as those of your classmates;
- eliminating behaviors and influences that are harmful to yourself and other;
- giving good example of respect for authority and good order.

Articles Prohibited by the School

To provide a sanctuary for our students the following items and similar devices are prohibited; weapons of any kind, fireworks, stink bombs, laser pointers, spray paint, and markers. If found possessing or using these types of devices appropriate disciplinary action will take place. Appropriate disciplinary actions in these instances includes but are not limited to confiscation of item, detention, suspension, or immediate dismissal.

Any student found using or possessing a weapon or weapons on or around school grounds will be subject to immediate dismissal.

Any student found using or possessing fireworks, stink bombs, or similar devices on or around school grounds will be subject to immediate dismissal.

A Safe and Secure Campus

To provide a sanctuary for our students, they must stay on the school grounds from the time they arrive until dismissal. It is a closed campus. A written, dated parental request must be presented to the office before a student is permitted to leave the grounds. Any violation of this policy will result in disciplinary action by the school. Personal phone messages, except in the case of an emergency, will not be delivered to the students.

All persons in our building are subject to a reasonable search.

Drug Policy (including Alcohol)

In general, there is a Zero Tolerance Policy for those students found selling, using, distributing, possessing, or under the effects of drugs (except those prescribed by a physician) while on school grounds, in the vicinity of the school or during a school-sanctioned function.

Those students found in violation of this policy:

- Will be sent immediately to the office (if applicable)

- Parents or guardians will be notified and must appear in the school.

- Drug enforcement agencies will be notified.

- Is subjected to administrative review.

Bullying/Cyber Bullying/Harassment

All students have a right to a safe and secure school environment. Any conduct which subjects an individual to insults, taunts, teasing, tormenting, or inflicts physical hurt or psychological distress whether verbal or physical in nature is considered bullying. No student should accept being bullied/harassed by other student(s). Students should report any type of bullying/harassment to a teacher, counselor, nurse, coach or administrator. Harassment/bullying includes threats, name calling, intimidation, hazing and inappropriate touching, gestures, symbol display or verbal/non-verbal/written communication that makes a student feel uncomfortable or unsafe. This includes harassment/bullying of a racial, sexual, or non-sexual nature. Students who are found to be guilty of bullying will be subject to administrative review and a parent will have to come to the school.

June 2022

Sun

Mon

Tue

Wed

Thu

Fri

Sat

			1 Mini Session Grades Due	2 Graduation Practice in Gym Gowns and Tickets Distributed Faculty Meeting 2:40 p.m.	3	4
5	6	7 Graduation Class of 2022 6:00 p.m. Our Lady of Fatima Church Last Day of Classes	8 Faculty Professional Day—No Classes Bro. Robert Connolly Golf Classic	9 4th Quarter Exams	10 4th Quarter Exams	11
12	13 4th Quarter Exams	14 4th Quarter Exams	15 Regents Exams	16 Regents Exams	17 Regents Exams	18
19	20	21 Regents Exams	22 Regents Exams	23 Regents Exams	24 Grades Due	25
26	27 Report Cards Posted on the Portal	28 Summer School Registration	29 Summer School Registration	30 Summer School Registration		

Violence

Any student found fighting, as well as any student involved in gang activity on or around school grounds, will be subject to administrative review and a parent will have to come to the school.

Displays of Affection

To maintain a professional environment; inappropriate displays of affection on campus are not permitted. Students engaged in such a display will be referred to the Assistant Principal of Discipline.

Electronic Devices

Students on All levels are required to have a device, that is not their cellphone, in class daily (iPad, Tablet, Chromebook, PC, etc.). “Smart watches” or similar devices are allowed on campus; however, they shall not be connected to a device such that the internet/Bluetooth features can be utilized. Faculty members reserve the right to require students to remove “smart watches” during instructional time and/or assessments.

Green Zones- Green Zones are in the cafeteria, computer lab, media center and mall areas. These areas are in effect before school, after school and during the students’ lunch period. Students may use personal electronic/communication devices in a responsible manner. External music or sound should not be heard at any time. Producing candid videos, candid photos or making phone calls are not permitted at any time throughout the school building. Headphones can be utilized while in the Green Zones only. If headphones are worn/visible outside of Green Zones they may be confiscated.

If you are found to be using a personal electronic/communication device outside of the allowed areas the following procedure will be followed:

First Offense- The device will be confiscated, the parent/ guardian will be notified and the device will be returned to the student at the end of detention that day.

Second Offense- The device will be confiscated, parent/guardian will be notified and the device will be returned **ONLY** to the parent/ guardian during regular office hours.

Third Offense- The device will be confiscated for **1 week** from the day it was confiscated. The parent/guardian will be notified and must come to the school for a meeting with the Assistant Principal of Discipline at the conclusion of that week. The device will be returned after that meeting.

Internet Access and Acceptable Use Policy

We provide students and faculty members with access to the Internet through the school network. We limit your use of school computers to times of supervised instruction and to established “open use” times in the media center and computer lab. Personal computers using the resources of the school network must be registered with the Technology Coordinator prior to use on the network.

In keeping with the Children’s Internet Protection Act (CIPA), we make use of an integrated firewall and filtering system which is designed to block access to inappropriate material on the Internet, specifically, visual depictions which are obscene, which display depictions of child pornography and other materials which, in the opinion of the school, are harmful to minors or disruptive to the safe environment we want to create. In addition, we may determine to block other material which we deem inappropriate for you.

Your use of the Internet is intended primarily for educational and research purposes. You are permitted to use school computers to access personal e-mail accounts to students. School computers are not intended for recreational use during class time and you may not install any software on school computers. We reserve the right to prioritize the use of and access to the network.

Our school is equipped with wireless network access for use by students’ personal devices. The times of use and restrictions on the use of these devices are regulated and monitored. Any equipment which uses the resources of the Monsignor McClancy network must be registered with the Technology Coordinator prior to its use on the network.

We use electronic media and its website to identify and recognize students for their achievements and contributions to the school community. Students who are on athletic teams, members of school organizations, clubs and activities, who have achieved honor roll status or who have merited special awards are periodically featured on the school’s website/social media accounts. These accounts also periodically identify students in photo captions regarding student life on and off campus.

All users of the school’s network are expected to act in accordance with established laws and with Catholic moral teaching.

July 2022

Sun

Mon

Tue

Wed

Thu

Fri

Sat

					1	2
					First Tuition Payment Due	
3	4 Independence Day	5 Summer School Begins Baseball Camp	6 Baseball Camp	7 Baseball Camp	8 Baseball Camp	9
10	11 Baseball Camp	12 Baseball Camp	13 Baseball Camp	14 Baseball Camp	15 Baseball Camp	16
17	18 Soccer Camp	19 Soccer Camp	20 Soccer Camp	21 Soccer Camp	22 Soccer Camp	23
24	25 Boys' Basketball Camp	26 Boys' Basketball Camp	27 Boys' Basketball Camp	28 Boys' Basketball Camp	29 Boys' Basketball Camp	30
31						

We are vigilant in prohibiting the transmission or willful reception through the network of any material which is in violation of state or federal laws; including the unauthorized transmission or willful reception of copyrighted materials as well as visual depictions of obscene material or child pornography. We are also vigilant in prohibiting materials specifically prohibited in the Children's Internet Protection Act of 2000 which are deemed harmful to minors.

Users are prohibited from using the school's network to undertake and illegal activity, including but not limited to unauthorized access; malicious attempts to destroy or damage data, hardware or software; gambling; creation or willful distribution of any computer virus; the use of Internet communications to threaten or slander any person; or as a means of communication in the commission of any illegal act.

Violations of this policy may result in disciplinary action to be determined by the Assistant Principal of Discipline or other competent authority. The Monsignor McClancy administration reserves the right to revise or amend this policy at any time.

Photo Releases

By registering at McClancy, parents give permission for Monsignor McClancy to use videos, photographs or likenesses of their son/daughter in publications or materials for use in the school's promotion and advancement initiatives and programs.

Dress Code

The dress code is intended to instill a traditional sense of professionalism, pride and respect. Appropriate and acceptable dress creates an atmosphere conducive to learning.

All students are required to wear the school uniform. Students must purchase all uniform items from Flynn & O'Hara, Inc. (800)441-4122 www.flynnohara.com

In preparation for the school day, students **are to report to school and to leave the school in complete compliance with the dress code**, i.e., students are not permitted to enter or leave the school building or the school grounds without wearing dress shoes. Students participating in athletics/extracurricular activities are required to change back into their school uniforms before leaving the school.

9th, 10th and 11th Grade Girls

Shirt: Only the approved McClancy long or short sleeve white oxford shirt may be worn and must be purchased through the uniform company. Shirts must be tucked in at all times. No garment underneath the shirt shall be visible. Black McClancy polo shirt may be worn during the months of September, May and June. Undershirts may be worn underneath the polo shirt; however, long sleeves are not permitted underneath the short sleeve polo shirts.

Sweater: Only the approved red or black McClancy long sleeve V-neck sweater or cardigan sweater may be worn.

Skirt: Only the approved McClancy solid tan, grey or black kilt skirts may be worn and must be purchased through the uniform company. Skirts must be worn at the waist and extend to the knee. Skirts are never to be rolled up.

Slacks: Only the approved McClancy solid tan, grey or black low rise dress slacks may be worn and must be purchased through the uniform company.

Shoes: Only the approved official McClancy shoes provided by DaBar may be worn or the solid black Eastland lace up dress shoe, Eastland loafer. NO OTHER SHOE IS PERMITTED.

Socks: solid white, grey or black tights or knee socks must be worn

Jewelry: Excessive jewelry is inappropriate for school. One earring in each earlobe may be worn. Earrings larger than a quarter may not be worn.

Hair should be neatly kept and not a distraction. Unnaturally styled or colored hair is not permitted. Wide headbands, scarves or bows are not permitted.

Makeup must be subtle and business appropriate. (Glitter and dark makeup are not allowed.)

Body piercings, except for one earring in each earlobe, are not permitted while in school.

Hats may not be worn in the building.

Jackets or coats of any kind may not be worn during the school day and must be stored in your locker.

Tattoos cannot be noticeable while wearing school uniforms (ex. Hands, wrists, neck, face etc.)

August 2022

Sun

Mon

Tue

Wed

Thu

Fri

Sat

	1 Boys' Basketball Camp	2 Boys' Basketball Camp	3 Boys' Basketball Camp	4 Boys' Basketball Camp	5 Boys' Basketball Camp	6
7	8 Girls' Basketball Camp	9 Girls' Basketball Camp	10 Girls' Basketball Camp	11 Last Day of Summer School Girls' Basketball Camp	12 Girls' Basketball Camp	13
14	15 Girls' Volleyball Camp	16 Regents Exams Girls' Volleyball Camp	17 Regents Exams Girls' Volleyball Camp	18 Girls' Volleyball Camp	19 Girls' Volleyball Camp	20
21	22 Cheer and Softball Camps	23 Cheer and Softball Camps	24 Cheer and Softball Camps	25 Cheer and Softball Camps	26 Cheer and Softball Camps	27
28	29	30 Schedule Changes for Students 8:00 a.m. –1:00 p.m.	31 Schedule Changes for Students 8:00 a.m.—1:00 p.m.			

12th Grade Girls

Shirt: Only the approved McClancy long or short sleeve white oxford shirt may be worn and must be purchased through the uniform company. No garment underneath the shirt shall be visible. As a privilege; Seniors may wear the black, white or red McClancy long sleeved polo from the uniform company. McClancy short sleeve polo shirts may be worn during the months of September, April, May and June only. Undershirts may be worn underneath the polo shirt, however long sleeved shirts are not permitted underneath the short sleeve polo shirts. Shirts must be tucked in at all times.

Sweater: Only the approved red or black McClancy long sleeved V-neck sweater, cardigan sweater or vest may be worn. No other articles of clothing are permitted over the shirt.

Skirt: Only the approved McClancy solid tan, grey or black kilt skirts may be worn and must be purchased through the uniform company. Skirts must be worn at the waist and extend to the knee. Skirts are never to be rolled up.

Slacks: Only the approved McClancy solid tan, grey or black low rise dress slacks may be worn and must be purchased through the uniform company.

Shoes: Only the approved official McClancy shoes provided by DaBar may be worn or the solid black Eastland lace up dress shoe, Eastland loafer. **NO OTHER SHOE IS PERMITTED.**

Socks: solid white, grey or black tights or knee socks must be worn

Jewelry: Excessive jewelry is inappropriate for school. One earring in each earlobe may be worn. Earrings larger than a quarter may not be worn.

Hair should be neatly kept and not a distraction. Unnaturally styled or colored hair is not permitted. Wide headbands, scarves or bows are not permitted.

Makeup must be subtle and business appropriate. (Glitter and dark makeup are not allowed.)

Body piercings, except for one earring in each earlobe, are not permitted while in school.

Hats may not be worn in the building.

Jackets or coats of any kind may not be worn during the school day and must be stored in your locker.

Tattoos cannot be noticeable while wearing school uniforms (ex. Hands, wrists, neck, face etc.)

9th, 10th and 11th Grade Boys

Shirt: Only the approved McClancy long or short sleeve white oxford shirt may be worn and must be bought through the uniform company. Solid white dress shirt and standard dress tie is required with the tie pulled up to a buttoned collar. Black McClancy polo shirts may be worn during the months of September, May and June only. Undershirts may be worn underneath the polo shirt, however long sleeved shirts are not permitted.

Slacks: Only the approved McClancy solid tan, grey or black dress slacks may be worn and must be purchased through the uniform company. Leather solid color dress belt is required.

Shoes: Only the approved official McClancy shoes provided by DaBar may be worn or the solid black Eastland lace up dress shoe, Eastland loafer. **NO OTHER SHOE IS PERMITTED.** Dress socks are required.

Sweater: Only the approved red or black McClancy long sleeved V-neck sweater, cardigan sweater or vest may be worn. No other articles of clothing are permitted over the shirt and tie.

Students are to be clean shaven and sideburns cannot be longer than the bottom of the earlobe; however, moustaches are permitted.

Hairstyles must be appropriate to the professional school atmosphere. Hair must be neatly trimmed and be of an acceptable length and acceptable style. Hair cannot be longer than the bottom of the shirt collar. No numbers, symbols, lines, words, dyes, severely shaved styles or extremes (Mohawks, faux-hawks, etc.)

Tattoos cannot be noticeable while wearing the school uniforms (ex. hands, wrists, neck, face, etc.)

Body piercings, except for one earring in each earlobe, are not permitted while in school.

Hats may not be worn in the building.

Jackets or coats of any kind may not be worn during the school day and must be stored in your locker.

12th Grade Boys

Shirt: Only the approved McClancy long or short sleeve white oxford shirt may be worn and must be bought through the uniform company. Solid white dress shirt and standard dress tie is required with the tie pulled up to a buttoned collar. As a privilege, Seniors may wear the black, white or red McClancy long sleeved polo from the uniform company. McClancy short sleeve polo shirts may be worn during the months of September, April, May and June only. Undershirts may be worn underneath the polo shirt, however long sleeved shirts are not permitted underneath the short sleeve polo shirts. All shirts must be completely tucked into the pants.

Slacks: Only the approved McClancy solid tan, grey or black dress slacks may be worn and must be purchased through the uniform company. Leather solid color dress belt is required.

Shoes: Only the approved official McClancy shoes provided by DaBar may be worn or the solid black Eastland lace up dress shoe, Eastland loafer. **NO OTHER SHOE IS PERMITTED.** Dress socks are required.

Sweater: Only the approved red or black McClancy long sleeved V-neck sweater, cardigan sweater or vest may be worn. No other articles of clothing are permitted over the shirt and tie.

Students are to be clean shaven and sideburns cannot be longer than the bottom of the earlobe; however, moustaches are permitted.

Hairstyles must be appropriate to the professional school atmosphere. Hair must be neatly trimmed and be of an acceptable length and acceptable style. Hair cannot be longer than the bottom of the shirt collar. No numbers, symbols, lines, words, dyes, severely shaved styles or extremes (Mohawks, faux-hawks, etc.) Tattoos cannot be noticeable while wearing the school uniforms (ex. hands, wrists, neck, face, etc.) Body piercings, except for one earring in each earlobe, are not permitted while in school. Hats may not be worn in the building. Jackets or coats of any kind may not be worn during the school day and must be stored in your locker.

Students not conforming to certain aspects of the dress code, along with repeated offenses of the dress code, will be sent home and a parental interview required. Dress code regulations are subject to change.

Dress Down Day Dress Code

Throughout the course of the year, there are days in which the students are not required to wear their school uniforms. (School Spirit Days, Walkathon, Dress Down Days, etc. ...) Students are still expected to dress in a manner that adheres to a traditional sense of professionalism, pride and respect. All attire must be appropriate and not cause a distraction or disruption to the academic environment. On regular **Dress Down Days**, students may dress casually. (Jeans, t-shirts, sweatshirts, sneakers) Torn articles of clothing, distressed/ripped jeans, revealing or low cut blouses, bare midriffs, tank or crop tops, clothing with inappropriate words or images are not permitted. Students may **NOT** wear shorts or pants that would be deemed "athletic attire." (i.e. leggings, sweatpants, spandex, etc.) Flip flops and/or backless shoes are never to be worn in the school environment.

On **School Spirit Days**, students may wear **official McClancy attire** including t-shirts, sweatshirts, sweatpants or team jerseys.

Friendly Discipline

If at times punishment is necessary, let it never be precipitous or overpowering because then it would embitter, exasperate, and give justice the air of oppression and of violence. The art of overlooking minor lapses on certain occasions helps to prevent greater transgressions. The parent who rebukes everything with the same severity lacks understanding of the frailty of nature, which always, in one way or another, shows its emptiness. With repeated use, the salt of reprimand soon loses its savor, becoming ineffective; constant thundering trains the child to a habit of hearing without amendment and without repentance. (Father André Coindre)

School's Policy Regarding Penalties

For any infraction of the preceding Rules and Regulations, the student is subject to the penalties imposed by the school.

Any content teacher may keep a student after school for violation of classroom policies. Violations include but are not limited to, missing assignments and disruptive behavior.

First Offense – usually consists of one or more detentions (ex, lateness, poor conduct, no call or no note for absence, infraction of dress code)

Continued Offenses – makes the student liable for longer periods of detention or more severe penalties.

Failure to Report to Detention (1st time) – will result in additional detention and parental notification.

Failure to Report to Detention (subsequent times) – will warrant a parental interview and may result in suspension.

Detention - The detaining of students after school hours under proper supervision.

Suspension -in-School -The exclusion from classes and school related activities, but not from the building where the student is placed under proper supervision. Students who are suspended are prohibited from participating in extracurricular activities during their suspension.

Suspension -at-home-The exclusion from school property and from all school related activities, for a period not to exceed 10 days. Both types of suspension require a parental conference with school authorities and that the student makes up his school work. Students who are suspended are prohibited from participating in extracurricular activities during their suspension. Any student who has been suspended will be reviewed at the end of the semester regarding his progress. Moreover, any student who has been suspended twice may be dismissed from the school if their actions warrant another suspension.

Probation – The restriction of student's activities to those activities directly related to the teaching-learning situation.

Dismissal – permanent expulsion from Monsignor McClancy H.S.

Administrative Review – The principal and the administration reserve the right to review a student at any time if their actions warrant it and to invoke any of the above penalties based on circumstances.

Appeals Process

An appeal of a dismissal may be made only to the president. A request for an appeal of the principal's decision must be requested in writing by the student's parent(s) within seven calendar days beginning with the day of notification of the decision. Consideration of a request for an appeal of a dismissal presumes that the student and his/her parent(s) have honestly and thoroughly communicated with school officials in the discipline process. If a student or his/her parent(s) has (have) deliberately withheld information from school officials, lied or intentionally misled school officials during the discipline process, this, of itself, may be the basis for a denial of a request for an appeal. An appeal will be granted if and only if there is new, relevant information concerning the incident in question or if, in the opinion of the president, there were substantive irregularities in the disciplinary procedures or the school's disciplinary policies were not followed. The president will contact the student's parent(s) to notify them within two school days of receiving the request whether an appeal of the decision will be granted.

If an appeal is granted, only the student and the student's parent(s) will meet with a Review Board comprised of five members, which include the president, humanities or STEAM coordinators, two faculty members, and one Board Member, who are unfamiliar with the student and his/her parents. During the Review Board meeting, the new, relevant information or irregularities in the school's disciplinary procedures will be presented by the student and his/her parent(s), and Review Board members will be able to ask clarifying questions. Once the issue(s) has (have) been aired, the student and parent(s) will leave the meeting so the Review Board can discuss the matter. The Review Board will make a recommendation to the president, and the president will make the final decision. The president will contact the student's parent(s) to communicate his decision either confirming or altering the principal's decision.

Actions of the principal are final unless an appeal is granted by the president. If an appeal is granted, the decision of the president is final.

EACH YEAR THE ADMINISTRATION EVALUATES ALL STUDENTS. THE ADMINISTRATION RESERVES THE RIGHT TO ASK ANY STUDENT TO WITHDRAW IF HE/SHE DOES NOT APPEAR TO BE PROFITING FROM ATTENDANCE AT MONSIGNOR McCLANCY MEMORIAL HIGH SCHOOL.

PARENTS MUST UNDERSTAND THAT THEIR FAILURE TO MEET OBLIGATIONS AS OUTLINED IN THIS HANDBOOK CAN RESULT IN THEIR SON/DAUGHTER BEING REQUIRED TO WITHDRAW AT ANY POINT IN THE SCHOOL YEAR. THE SCHOOL RESERVES THE RIGHT TO CHANGE POLICIES AND PROCEDURES AS OUTLINED IN THIS HANDBOOK.

Tuition and Fees

Tuition and fees are set by the Board of Trustees and Board of Governors of Monsignor McClancy Memorial High School on a yearly basis. Tuition is payable in advance annually, semi-annually, quarterly or monthly.

Tuition and fees for the 2021-2022 school year are:

Tuition	\$9,980.00
Registration	\$350.00
Matriculation fee	\$250.00
Graduation fee	\$375.00

Please remember, no matter what plan option you chose, **the first payment is due by July 1, 2021**. Student schedules for the coming year will not be processed unless the agreed upon payment is received. There will be a **late charge of \$30.00** for payments not received within the month due. A convenience fee of 3 % will be added to all credit card transactions.

Students will be sent home from school if the tuition payment is not received per the payment schedule by which parents/guardians have chosen. For example, if a payment was due in September and it is not received by the end of the month, the student will not be able to attend classes until that payment is made.

No student may take their final examinations until all financial obligations to the school are satisfied.

STUDENT LIFE

A Spirit of Community

Encountering Christ in each individual, we build community in our schools through close relationships, shared ministry, and common values. We give special attention to developing a spirit of openness, friendliness, and mutual support.

The McClancy student will find a very active and enthusiastic student body with many clubs, organizations, and athletic activities available at the school. There should be an area of interest for almost any taste.

Activities:

Art Club

Business Club

Campus Ministry

Chess Club

Computer Club

Dramatics (Tyros)

Film Club

Italian Club

Italian Honor Society

International Travel Club

Law Club

Library Club

Media Club

Music Club

National Honor Society

Newspaper (The Sentinel)

Paintball Club

Photography Club

Poetry Club

Science Club

Spanish Club

Spanish Honor Society

Speech and Debate Team

Student Council

Wrestling History Club

Table Tennis Club

Yearbook (The McClancian)

Athletics

Purpose

The athletic program strives: to develop a student's ability to think both as an individual and as a member of a group; to improve motor skills; to encourage better health and physical fitness; to instill the desire to excel and succeed; to develop an appreciation of wholesome recreation; to foster high moral and ethical standards; to develop a sense of self-discipline and emotional maturity; to stress high ideals of fairness; to instill high standards of school spirit and loyalty.

Monsignor McClancy maintains a strong commitment to sportsmanship in every aspect of its athletic program. It is expected that all show respect to opposing teams, game officials and each other while attending or participating in Monsignor McClancy sporting events. Anyone who violates the ideals of sportsmanship is subject to ejection from Monsignor McClancy sporting events and any student who violates these ideals is subject to further disciplinary action.

Expectations of Sportsmanship include the following:

- Respecting all persons involved in an athletic event
- Respecting contest officials and their decisions
- Applauding the players and coaches of both teams
- Avoiding derogatory yells, chants, songs or gestures
- Avoiding the use of profanity or displays of anger
- Being a positive, exemplary role model for your team and school.

Behavior

On road trips, athletes must dress appropriately and conform to the grooming policies in the dress code section of the handbook. On the field of competition athletes will conduct themselves in a respectful and cooperative manner, displaying the highest level of sportsmanship. At sporting competitions or traveling to and from such events athletes will conduct themselves in a manner consistent with their status as a Monsignor McClancy H.S. student following all the guidelines for behavior outlined in this handbook.

Eligibility

Monsignor McClancy High School requires that each student-athlete maintain an acceptable academic average each quarter and must have received fewer than three failing grades on consecutive progress/report cards. If placed on probation status, a student must attend mandatory tutoring; they may continue to participate under strict academic supervision and with the approval of the Assistant Principal for Academics and the Athletic Director. Students, who have transferred to Monsignor McClancy High School from another school, after the ninth grade, must consult the Athletic Director, to determine compliance with regulations that govern transfer students.

Sports

Baseball (B)	Golf (Co-ed)	Softball (G)
Basketball (B/G)	Handball (Co-ed)	Swimming (B/G)
Bowling (Co-ed)	Ice Hockey (B)	Tennis (Co-ed)
Cheer (G)	Track and Field (B/G)	Volleyball (G)

GRADUATION REQUIREMENTS:

REGENTS/SCHOOL DIPLOMA

A Monsignor McClancy Memorial High School diploma is awarded to a student who has successfully completed four (4) years of study and who has met each of the following requirements of Monsignor McClancy Memorial High School and the New York State Education Department:

COURSES:	Religious Studies	3½ credits
	English	4 credits
	Social Studies	4 credits (Global 1 & 2, American History, Government & Economics)
	Science	3 credits (3 lab sciences required)
	Mathematics	3 credits
	Fine Arts	1 credit (½ credit earned for each course)
	Health Education	½ credit
	Physical Education	2 credits (½ credit each year for 4 years)
	World Language	2 credits
	Elective Courses	4 credits

REGENTS EXAMS IN THE FOLLOWING:

English
Global History and Geography
U.S. History/Government
One Math (Algebra, Geometry or Algebra 2/Trigonometry)
One Lab Science

Requirements for a Regents Diploma with Advanced Designation- 65 or better on the exams below.

Requirements for a Regents Diploma with Advanced Designation with Honors (Must have over a 90 average on all of the below Regents exams)
Students who pursue a qualified 5-unit sequence in Art or Music may substitute that sequence for the World Language requirement below.

English
Algebra, Geometry, Algebra II
Global History and Geography
U.S. History and Government
Living Environment and only one of Earth Science, Chemistry or Physics
3 credits of World Language Followed by Locally Administrated exam

